**\*\*\*PLEASE TYPE or WRITE IN BLOCK LETTERS CLEARY, TICK APPROIATE BOXES, COMPLETE INFORMATION IN GRAY BOXES, AND RETURN THE BOOKING FORM DIRECTLY TO THE HOTEL FOR PAYMENT AND CONFIRMATION.**

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| **All rooms are on first-come-first-served basis. Please book immediately or no later than November 1, 2017** | | | | | | | | | | | |
| **DELEGATES AND ORGANISATION DETAILS** | | | | | | | | | | | |
| **☐** Mr. **☐** Mrs. **☐** Ms. | | | | | | | | | | | |
| **First Name** |  | | | | **Surname** | | |  | | | |
| **Job Title** |  | | | | **Company** | | |  | | | |
| **Tel** |  | | | | **Email** | | |  | | | |
| **Address** |  | | | | | | | | | | |
| **Country** |  | | | | **Zip Code** | |  | | | | |
| **Arrival Date / Flight** | |  | | | **Departure Date / Flight** | | | |  | | |
| **Check in date** | |  | | | **Check out date** | | | |  | | |
| **Number of Nights** | |  | **Number of Rooms** | | |  | | | **Number of Guests** | |  |
| **Room Type** | | **☐**  Single Room (1 PAX) | | **☐** Double Room (2 PAX) (one big bed) | | | | | | **☐** Twin Room (2 PAX) (two beds) | |
| **Special Request** | | **☐** Smoking Room | | **☐**  Non-Smoking Room | | | | | | | |

Please select your preferred hotel and room category.

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| **Palau Royal Resort** [**Hotel website**](http://www.palau-royal-resort.com/en/default.html)  **Official Hotel: 5 minute drive from conference venue** | | | **BOOKING CONTACT** |
| **Please send your booking form direct to**  Ms. Ivana Bautista  Tel: +680 488 2000 ext.705  Fax: +680 488 6688  Email: [sales@palau-royal-resort.com](mailto:sales@palau-royal-resort.com)  **with copy email to** [events@PATA.org](mailto:events@PATA.org) |
| **ROOM TYPE** | | **USD rate/room/night** |
| ☐ Superior Garden (Single/Twin) | | 150++ (without breakfast) |
| ☐ Superior Garden (Single/Twin) | | 175++ (with breakfast) |
| ☐ Deluxe Harbour (Single/Twin/Double) | | 230++ (with breakfast) |
| **Notes:** | * Check-in time: 1400, Check-out time: 1200(noon) * All room rates are subject to 12% tax and 5% service charge | |

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| **The Cove Resort** [**Hotel website**](http://www.covepalau.com/)  **Official Hotel: 3 minute drive from conference venue** | | | **BOOKING CONTACT** |
| **Please send your booking form direct to**  Reservations of Cove Resort Palau  Tel: +680-488-4333 Fax: +680-488-4355  Email: [reservations@coveresortpalau.com](mailto:reservations@coveresortpalau.com)  **with copy email to** [events@PATA.org](mailto:events@PATA.org) |
| **ROOM TYPE** (on 3rd floor without balcony) | | **USD rate/room/night** |
| ☐ Single | | 180 net (with breakfast) |
| ☐ Twin (2 beds) | | 200 net (with breakfast) |
| ☐ Double (1 king size bed) | | 200 net (with breakfast) |
| **Notes:** | * Check-in time 1500, check-out time 1200(noon) * The above room category is on 3rd floor (Marina Blue Bay View, without balcony)   Additional $30 net per day for 2nd floor room (Marina Rock Island View, with balcony)  Additional $60 net per day for 1st floor room MPR (Marina Poolside Room, direct access to swimming pool) | | |

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| **Palasia Hotel** [**Hotel website**](http://www.palasia-hotel.com/en/hotelguide/hotelguide.html)  **Official Hotel: 4 minute drive from conference venue** | | | **BOOKING CONTACT** |
| **Please send your booking form direct to**  Ms. Elena Kotik  Tel: +680 488 8888 ext.117  Fax: +680 488 8800  Email: [reservations@palasia-hotel.com](mailto:reservations@palasia-hotel.com)  **with copy email to** [events@PATA.org](mailto:events@PATA.org) |
| **ROOM TYPE** | | **USD rate/room/night** |
| ☐ Deluxe Town View Room  *(Double of King Size bed or Twin Rooms)* | | 135 net (with breakfast) |
| ☐ Deluxe Bay View Room *(Double or Twin Rooms)* | | 155 net (with breakfast) |
| ☐ Deluxe Rock Island View Room  *(Double or Twin Rooms)* | | 155 net (with breakfast) |
| ☐ Junior Suite | | 205 net (with breakfast) |
| ☐ Executive Suite | | 235 net (with breakfast) |
| **Notes:** | * Check-in time: 1400, Check-out time: 1200(noon) * All room rates are net price and inclusive of buffet breakfast | |

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| **Palau Central Hotel** [**Hotel website**](http://www.palaucentral.com/)  **4 minute drive from conference venue (opposite Palasia Hotel)** | | **BOOKING CONTACT** |
| **Please send your booking form direct to**  Ms. Andrea Collins  Tel: + 680 488 4500 Fax: +680 488 4555  Email: [andrea@palaucentral.com](mailto:andrea@palaucentral.com)  **with copy email to** [events@PATA.org](mailto:events@PATA.org) |
| **ROOM TYPE** | **USD rate/room/night** |
| ☐ Standard Room (2 Pax / Twin or King) | 125+ (with breakfast) |
| **Notes:**   * Room rate is subject to 12%tax * Check-in time: 1400, Check-out time: 1200(noon) | |

**Method of Payment**

I hereby authorize the hotel to charge one room night as deposit for reservation of room for any cancellation of room made by me

**Credit Card:** ☐ VISA ☐ MasterCard☐ American Express☐ Other

**Card Number:**         **-**        -        -

**Card Expiry Date:**        /        (month / year) **Authorized Amount:** USD

**Cardholder Name:**

**Signature:**         **Date:**

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| **IMPORTANT NOTE AND CANCELLATION POLICY** |
| * Room reservation should be made **ONLY** with this Hotel Booking Form. * All room confirmation will be strictly made on first-come first-served and availability basis. * The above special rates are available for PATA delegates to book within **November 1,** 2017 for the period of November 10-22, 2017 only * PATA is unable to guarantee the above room rate and availability for late reservation. * Credit card guarantee or one night deposit will be requested for booking confirmation * Balance payment must be made direct to the hotel upon check-out through credit card or cash. * PATA and the event Host Committee will not be responsible for any hotel charges * No-show on the day of arrival shall be charged 100% of the room’s revenue for two(2) nights only * Cancellation three(3) days prior to the arrival date will be charged 100% of the room’s revenue for one(1) night only * Late check-out until 1800 charged at half room rate and late check-out after 1800 is one(1) day full room rate charge * Guest shall submit credit card details as hotel guarantee for reservations and cancellation charges. * In submitting your room reservation request, guests must acknowledge the above policy and will comply with these terms. |